



# Kents Hill Junior School



**Be Ready ~ Be Respectful ~ Be Safe**  
**Successful ~ Creative ~ Kind**  
**For Today ~ For Tomorrow ~ For the Future**



[www.kentshilljuniorschool.co.uk](http://www.kentshilljuniorschool.co.uk)

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## Dear Parents/Carers, Newsletter

Term: Autumn | Date: Friday 5th September 2025

Welcome back!

A very big welcome to all of the new families joining our school community this year.

The children have been amazing and have settled in so well already – some brilliant learning behaviours displayed, well done!

Everyone has started exploring their new topics in our brand new, exciting curriculum and we can't wait to share more with you at our "Meet the Teacher" meetings next week.

Have a lovely weekend,

### Be Ready

### Be Safe

#### Payment system and email communication

We have our School Gateway (Schoolcomms) system at Kents Hill Junior School. This is a parent engagement app that will allow you to pay for school dinners, school trips, breakfast and after school club at anytime from anywhere.

All school related communication, breakfast & after school club bookings, dinners and payments should go through School Gateway (Schoolcomms).

**Please note that all children attending breakfast club/after school club are required to be booked into sessions using the app.**

To stay up to date with what's going on at school make sure you **download the app for free**. Just search *School Gateway* in your App store and download.



For any new parents/carers—your login details will be automatically generated using the contact information we already have, so please make sure the details we hold for you are up to date. You can check and change these details by sending an email to [admin@kentshill-jun.essex.sch.uk](mailto:admin@kentshill-jun.essex.sch.uk).



**PLEASE NOTE THAT WITH EFFECT FROM MONDAY 8TH SEPTEMBER 2025, ALL COMMUNICATION WILL BE SENT OUT VIA EMAIL AND NOT IN PAPER FORM.**

#### School Drop off and Collection

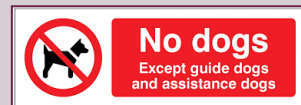
The gates will be open in the morning from 8:40am to 8:50am. The end of the school day is 3:20pm for the whole school.

Please ensure that if your child is due to be collected by another parent at the end of the day the office has been informed. They will then make sure the class teacher is aware of the end of day arrangements for your child. No pupil should be taken home by another parent unless this has been prearranged.

#### No dogs on school site

Whilst we love animals at Kents Hill Junior school, dogs are not permitted within the inner perimeter of the school grounds at any time (this includes in arms or inside jackets).

May we seek everyone's co-operation and your support in not leaving dogs unattended, tied up to school fencing. This is for the safety of the dog as well as for the benefit of others including ensuring a clear path in and out of school for those who wish to avoid dogs. Our priority is always the safeguarding of our pupils and whole school community.



### Be Respectful

#### Free School Meals and Additional Funding

#### Mobile Phones

Only Year 6 children are allowed a mobile phone. These must be switched off as soon as the pupil enters the school site in the morning and placed in the mobile phone boxes located at the front and back playground. They can only be switched on again when they leave the site at the end of the day. Any infringement of these rules will lead to the phone being confiscated until an adult can collect it from the office. The pupil will also lose the privilege of bringing a phone to school.

Your child may be entitled to not only a free, hot meal but also additional funding to support in raising their attainment even higher. Applications can be made online via:

<https://www.essex.gov.uk/free-school-meals>

#### School Clubs

A letter has been sent out this week regarding staff lead school clubs & The Deanes sports clubs. **All clubs will start from Monday 15th September 2025. The clubs run from 3:20pm to 4:20pm:**

#### School Gates

Please note that the pedestrian gate by the car park has a keypad and buzzer on it. This gate will be open from 7:30am (in time for breakfast club) until 9am. After this period you will have to push the buzzer for the school office and we will let you in. The gate will remain closed until the end of the school day. There is also a buzzer for the school office reception door for visitors and late pupils. Please can you ensure that if your child is late that an adult brings them to the school office to sign them in.

## INFORMATION

### Year 6 Walking

Please can we ask that you let the school know if your Year 6 child is to walk home by themselves. This can be done by giving permission via the following google form:

<https://forms.gle/wrPBj123kEnbd3sb7>

### Allergies

This is a polite reminder to all Parents/Carers that we have several children who have severe allergies to nuts and nut-based products. In the interests of their wellbeing we have banned all nuts or nut-based products from the school site. Please support this by ensuring that you check the labels of the processed items that you send into school for your child's snack or packed lunch. Thank you.

### Medication in School

Should your child need medication during the school day, we will require parental permission to administer this.

Medication should not be sent into school with your child, this must be handed into the school office who will give you the necessary paperwork to complete. Please note that we are only able to administer prescribed medication.

### School Uniform

The pupils look incredibly smart in their new school uniforms.

This makes an enormous difference to the ethos and image of the school. **Please can you ensure that you mark every item including ties with your child's name and class.**

### Parents of Year 3 Pupils

To ensure that we have the most up to date information for your child, please could you complete and return your child's Data Collection form to the school office as soon as possible if you have not yet done so. Thank you.

### Messages for Pupils

The school office operates a 'Messages for Pupils' system whereby you are able to get an important message to your child for the end of the school day. **Any message for your child must be received by the office staff by 2:45pm to ensure it is delivered to your child on time.**

### Attendance

Please report any absences via the normal procedure by contacting the school office before 9:00am. It is now mandatory that any absence is reported using the absence phone line and must not be communicated via email or on the School Gateway App.

Our Wellbeing Team are available to support you with any concerns or queries you may have. Please contact the Wellbeing Team on the main office number if you would like to discuss.

### PE Days

Please be reminded of the PE days for this year:

- Year 3 = Tuesday
- Year 4 = Monday
- Year 5 = Thursday
- Year 6 = Wednesday



## Dojo Winners

The following pupils have received the most points in their class this week for being Ready, Respectful and Safe and being Successful, Creative and Kind.

3LJ	Blake M	5NA	Tommy H
3LP	Jack O	5MR	Spencer M
3AB	Arlo B-B	5EM	Frankie-L D
4EKF	Helen M	6LT	Layton P
4MM	Milo C	6JC	James S
4RE	Scarlet D	6CA	Colby J

## KEY DATES

### DATES FOR YOUR DIARY

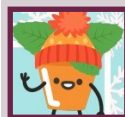
<b>Year 4 'Meet the Teacher' session</b>	Monday 8th Sept	3:20pm
<b>Year 5 'Meet the Teacher' session</b>	Tuesday 9th Sept	3:20pm
<b>Year 6 'Meet the Teacher' session</b>	Wednesday 10th Sept	3:20pm
<b>Year 3 'Meet the Teacher' session</b>	Thursday 11th Sept	3:20pm
<b>Staff run clubs start</b>	W/C 15th Sept	3:20pm—4:20pm
<b>Deanes before school clubs start</b>	W/C 15th Sept	8am—8:45am
<b>Jeans for Genes—non uniform day</b>	Friday 19th Sept	All day
<b>Pupil individual photos</b>	Friday 26th Sept	AM
<b>Pupil Flu Immunisations</b>	Wednesday 1st Oct	AM

## Dinner Menu

The school menu for next week will be Week 2 from the Autumn/Winter 2025 menu. A copy of the menu can be found on our website: <https://www.kentshilljuniorschool.co.uk/lunch-menu/>

## AUTUMN/WINTER 2025

WEEK 2 08/09, 29/09, 20/10, 17/11, 08/12, 12/01, 02/02	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
OPTION 1	Cheese and Tomato Pizza with Pasta	Vegan Sausage Roll with Potato Wedges	Roast Turkey with Roast Potatoes, Yorkshire Pudding and Gravy	Mild Chicken Korma and Mixed Rice	Fish Fingers and Chips
OPTION 2	Tomato Pasta	Potato and Vegetable Frittata	Quorn Roast with Roast Potatoes, Yorkshire Pudding and Gravy	Macaroni Cheese	Vegetable Soups and Chips (Ve)
OPTION 3	Jacket Potato with Cheese or Baked Beans	Jacket Potato with Cheese or Baked Beans	Jacket Potato with Cheese or Baked Beans	Jacket Potato with Cheese or Baked Beans	Jacket Potato with Cheese or Baked Beans
VEGETABLES	Broccoli Carrots	Sweetcorn Green Beans	Cauliflower Carrots	Cabbage Green Beans	Peas Baked Beans
DESSERT	Chocolate and Pear Sponges	Fruity Cookie (Ve) with Apple Slices	Strawberry Jelly (Ve)	Plain Flapjack (Ve)	Chef's Cookie with Fruit



**At Kents Hill Junior School we are committed to safeguarding and promoting the welfare of children, we expect all staff and volunteers to share this commitment.**

**Designated Safeguarding Lead – Miss J Parkes**